DOCUMENT 8 - SPECIMEN LETTER FROM CPS DEALING WITH INITIAL DISCLOSURE OF THE PROSECUTION CASE

Important note: The letter below is the authors' interpretation of the type of letter that a solicitor might receive from the Crown Prosecution Service. The letter is not representative of any communication sent by the Crown Prosecution Service and should not be seen as representative of how the Crown Prosecution Service would respond in this scenario.

CROWN PROSECUTION SERVICE
Queen’s Chambers,
Blackburn Street,
Lyme
LY3 2BE

Date: 7/1-
Ref: SC/IW

Hannibal and Mountford Solicitors
20 High Street,
Lyme Bank,
Lyme,
LY10 34T

Dear Sirs,

Re: R v Roger Martin
Lyme Magistrates’ Court
Date of Next Hearing-7th February

With reference to your letter dated the 5th January, requesting Initial Disclosure of the Prosecution’s Case in accordance with the Criminal Procedure Rules Part 8, I enclose copies of the following documents:

(a) statements of witnesses;
(b) copy record of tape recorded interview.

Please confirm the record of interview is accepted by your client. Tape playing facilities are not available in court unless specifically required.

Yours sincerely

Susan Cole
Crown Prosecutor