Coursework checklist

Use this checklist to make sure your coursework essay meets the requirements of the syllabus.

Have you kept to the word limit? □
Have you made sure you have answered the question? □
Is your argument clear and relevant throughout? □
Are spelling and punctuation accurate and consistent? □
Have you kept your own expression formal and avoided slang? □
Are all quotations in quotation marks and all sources acknowledged? □
Have you linked your paragraphs with connectives? □
Have you addressed the writer’s style and language? □
Have you given the writer’s name and paid attention to the writer at work? □
Have you mentioned the reader or audience’s response? □
Have you shown knowledge of different ways of reading the text? □
Have you made a clear personal response in your conclusion? □
Have you returned to the words of the question at the end of the question to prove that you have answered it? □